

Job Announcement



Do you desire to make a difference in your community? If so, this is the job for you!! [Click HERE for Video](#)

Posted Date: April 23, 2024

Closing Date: May 3, 2024

Position Type: 1 Full-Time Position

Location: Southwest Public Health District 8-2, Albany, GA

Paygrade: I, J, or K/ Salary Range: \$37,536 - \$56,868.62

Job Codes: HCP090, HCP091, HCP092

Region K Coalition Facilitator

Healthcare Program Consultant, Level 1, 2, or 3

(Based on qualifications/experience)

We offer: 13 paid holidays, Educational Support Leave, 3 wks. Annual Leave & 3 wks. Sick Leave earned in first year, a defined benefit retirement plan plus (employer matched) 401(k) plan, Health and Flexible Benefits (Dental, Vision, Legal, Long-Term Care, Dependent Life, AD&D, Short and Long-Term Disability, and Spending Accounts).

General Nature of Work or Job Summary

- Provide outstanding customer service.
- Serve as the Coalition Facilitator for Region K and as a backup to neighboring Healthcare Coalitions.
- Serve as the liaison between District Public Health Emergency Preparedness (local ESF8) and the Healthcare Coalition. Host/Attend meetings related to Health Coalition groups.
- Complete quarterly reporting and submit required Healthcare Coalition reports and Annual Coalition Progress Report as requested.
- Develop and maintain relationships with existing and new healthcare partners/organizations.
- Participate in disaster response activities.
- Develop and maintain Healthcare Coalition plans with the Healthcare Coalition Executive Committee. Facilitate Regional Healthcare Coalition Strategic Plan.
- Assist and participate in local, regional, and state exercise planning and drills by engaging the healthcare community and other community partners. Collaborate with the Medical Reserve Corp Director.
- Work closely and coordinates activities with the District Emergency Preparedness Coordinator and other members of the District Emergency Preparedness staff.
- Utilize various social media platforms to facilitate communications.

Minimum Qualifications

Master's degree in a related field from an accredited college or university OR Bachelor's degree in a related field from an accredited college or university AND Two years of experience performing work related to area of assignment OR Six years of experience performing work related to area of assignment. Note: Some positions may require licensure. *This position requires the ability to lift up to 45 lbs., and the ability to bend and reach up.*

Preferred Qualifications

- Previous employment with any state's Department of Public Health or a County Board of Health
- Budget Management experience
- Emergency Preparedness experience

Instructions to Apply + Other Important Information:

A State Merit Application for Employment must be received by this office no later than the deadline. **Highlight any experience related to the Preferred Qualifications.** This position may require driving company vehicles (Valid driver's license required) and working some evenings and weekends during special events such as health fairs and responding to disasters. **Selected applicant must consent to a motor vehicle record assessment. Points should be less than 10 and/or not negatively impact insurance rates for the agency.** Drug screen, criminal background check and immunization records may be required. If selected, male applicants between 18 and 26 years of age must present proof of Selective Service Registration. All information submitted is subject to verification.

Southwest Health District 8, Unit 2  
Tischkia Joiner-Human Resources  
[Tischkia.Joiner@dph.ga.gov](mailto:Tischkia.Joiner@dph.ga.gov)  
1109 North Jackson Street, Albany, GA 31701-2022  
[Link to State Merit Application](#)

We are an Equal Opportunity Employer

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification. This position is subject to close at any time once a satisfactory applicant pool has been identified.

Only apply if you have a sincere desire to serve and can provide outstanding customer service, 100% of the time!