



Base Module Manual

SERVGA

Department of Public Health [US] | <https://servga.gov>

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Welcome to Georgia Responds, Home of the Department of Public Health's Volunteers.

Effective medical response relies on volunteers. Volunteers need to be organized, pre-credentialed and ready to mobilize during both times of disaster and times of simple, clear community need. Whether you are a healthcare provider, administrative specialist, a retired professional - anyone ready to help in your community - Georgia needs you. Georgia Responds is the organization that serves as a gateway into Georgia's medical and volunteer health care programs. By signing up today, it's just a Click, Connect and Care away.



The State Emergency Registry of Volunteers in Georgia integrates government-sponsored local, regional and statewide volunteer programs to assist emergency response and public safety organizations during a disaster. It is part of a national initiative to coordinate and mobilize volunteers to respond to all types of emergencies.

Experience has proven that effective emergency response requires volunteers to be organized and pre-credentialed before a disaster or event occurs. This alleviates the issues associated with non-certified and spontaneous volunteers simply showing up at disaster sites. Under the SERVGA program, all volunteers are pre-certified and coordinated according to each event.



Username:
Password:
[Log In](#)
[Forgot Username or Password?](#)

[Register Now](#)



Access the Home Page from www.servga.gov.

Department of Public Health [US] | https://servga.gov/contact_us.php



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Please complete the form below to contact an administrator.

* Do you know the organization that you would like to contact? REQUIRED (*)
 Yes No

* Your Name:

* Your Email Address:

* Confirm Email Address:

* Subject:

* Message:

Username:
Password:
[Log In](#)
[Forgot Username or Password?](#)

[Register Now](#)



From the tool bar at the top you can access the Contact Us screen.



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GEORGIA RESPONDS   **dick. connect. care.**

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Acknowledgement
By registering on the State Emergency Registry of Volunteers (SERVGA) site for health professional volunteers, I acknowledge that I may be considered for service as a volunteer health professional or general volunteer during a declared emergency or disaster. I understand that part of the online process entails voluntarily providing personal information that will be collected, used and maintained by the Georgia Department of Public Health in implementing the Emergency System for Advance Registration of Volunteer Health Professionals (ESAR-VHP). Click the [Volunteer Agreement](#) link to obtain the stipulations for operating as a SERVGA Volunteer. For commonly asked questions, please refer to the [FAQ](#) section.

FAQ

- [What does it mean to be a volunteer?](#)
- [What does SERVGA stand for?](#)
- [What are the functions of SERVGA?](#)
- [What is required to register in SERVGA?](#)
- [How can I register?](#)
- [I forgot my password and/or username, who should I contact to reset this information?](#)
- [What type of information do I need to provide as an emergency volunteer to register with this System?](#)
- [What is an emergency credential level?](#)
- [What are the emergency credential level standards?](#)
- [I do not have a medical background, can I still register and volunteer?](#)
- [How can I change information that I provide on my account registration?](#)
- [Once I register, am I obligated to accept every assignment offered?](#)
- [I am a program administrator and would like to learn more about having my emergency response program included in this System?](#)
- [Does my emergency response program participate in this System?](#)
- [If I do not join a unit, will I be assigned to one automatically?](#)
- [If I am already a part of a unit, may I join another one?](#)

Username:
Password:
[Log In](#)
[Forgot Username or Password?](#)

Register Now




From the tool bar at the top you can access the FAQ Screen.



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Volunteer Resources
[Georgia Responds](#) (PDF, 2.5MB)

Username:
Password:
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[Forgot Username or Password?](#)

Register Now





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From the tool bar at the top you can access the Resources Screen.

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Welcome to Georgia Responds, Home of the Department of Public Health's Volunteers.

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Experience has proven that effective emergency response requires volunteers to be organized and pre-credentialed before a disaster or event occurs. This alleviates the issues associated with non-certified and spontaneous volunteers simply showing up at disaster sites. Under the SERVGA program, all volunteers are pre-certified and coordinated according to each event.

Register Now

To Join, Select the “Register Now” Button to access this screen.

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Registration

- 1 For the best experience, do not use the refresh, stop, back or forward buttons on the browser and only single-click buttons within a page.
- 2 An asterisk (*) indicates a required field. You will be alerted if the required information has not been entered.
- 3 For your security, all communications are encrypted and you will be logged out automatically if you are inactive for more than 20 minutes.
- 4 We recommend the latest version of [Microsoft Internet Explorer for Windows](#), [Mozilla Firefox for Mac or PC](#), [Apple Safari for Mac or PC](#) or [Google Chrome for Mac or PC](#) with JavaScript enabled and pop-up blocker turned off to use this site. Please see your browser's help file for more information.

Volunteer Opportunities

* Are you interested in volunteering for the **Georgia Volunteer Healthcare Program (GVHCP)**? As a volunteer you will help increase access to healthcare for uninsured and underinsured Georgians. Sovereign Immunity (SI) is provided to licensed health and dental providers. *During an emergency or disaster your services may be requested, however you are not required to volunteer.* Yes No

* Are you interested in volunteering to assist emergency response and public safety organizations (**MRC, CERT, GNAS, etc**) during a disaster? **State Emergency Registry of Volunteers (SERVGA)** allows you to affiliate with a variety of organizations that are dedicated to emergency preparedness. Volunteers are utilized during both non-emergencies and emergencies. Yes No

You will then be asked to select “Volunteer Opportunities”. You have the opportunity to select the Georgia Volunteer Health Care Program which works with free clinics to provide health care to the uninsured and/or emergency response programs.

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organizations (MKG, CEK I, GNAS, etc) during a disaster? State Emergency Registry of Volunteers (SERVGA) allows you to affiliate with a variety of organizations that are dedicated to emergency preparedness. Volunteers are utilized during both non-emergencies and emergencies.

Organizations

* Select your county:

- Select
- Appling
- Atkinson
- Bacon
- Baker
- Baldwin
- Banks
- Barrow
- Bartow
- Ben Hill
- Berrien
- Bibb
- Bleckley
- Brantley
- Brooks
- Bryan
- Bulloch
- Burke
- Butts
- Calhoun

Account Information

Creating an account is the first step in the SERVGA registration process. You will use your account username and password each time you log into SERVGA.

* Username:

* Password:

* Confirm Password:

* Secret Question:

* Secret Answer:

Volunteer Agreement

Validation Errors:

- ✗ Password must be 6 characters or longer
- ✗ Password must contain a number
- ✗ Password must contain a letter
- ✗ Confirmation password must match

If you select “Yes” for emergency response, select your county of interest.

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organizations (MKG, CEK I, GNAS, etc) during a disaster? State Emergency Registry of Volunteers (SERVGA) allows you to affiliate with a variety of organizations that are dedicated to emergency preparedness. Volunteers are utilized during both non-emergencies and emergencies.

Organizations

* Select your county:

Account Information

Creating an account is the first step in the SERVGA registration process. You will use your account username and password each time you log into SERVGA.

* Username:

The username must be at least six (6) characters long and cannot contain spaces. Acceptable characters include alphanumeric (A-Z, 0-9) and the symbols @, -, and _.

Usernames are not case sensitive.

* Password:

* Confirm Password:

* Secret Question:

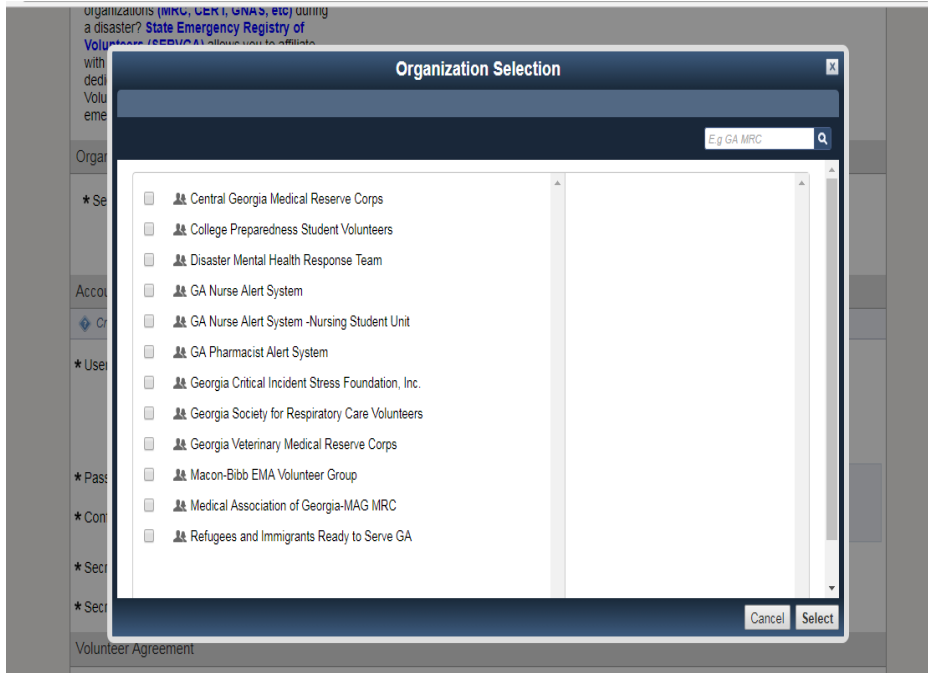
* Secret Answer:

Volunteer Agreement

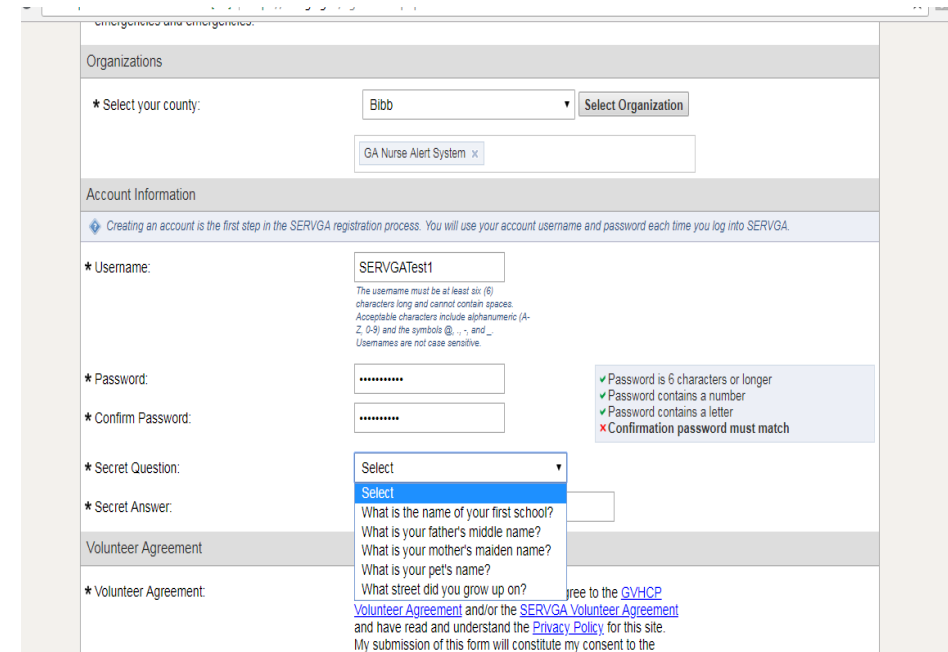
Validation Errors:

- ✗ Password must be 6 characters or longer
- ✗ Password must contain a number
- ✗ Password must contain a letter
- ✗ Confirmation password must match

For example: Bibb County.



Opportunities in the county selected will populate. See volunteer organization options in Bibb County.



Screenshot of completing the initial registration.

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Account Information

Creating an account is the first step in the SERVGA registration process. You will use your account username and password each time you log into SERVGA.

* Username:
The username must be at least six (6) characters long and cannot contain spaces. Acceptable characters include alphanumeric (A-Z, 0-9) and the symbols @, -, and _ . Usernames are not case sensitive.

* Password: * Password must be 6 characters or longer
* Password must contain a number
* Password must contain a letter
* Confirmation password must match

* Confirm Password:

* Secret Question:

* Secret Answer:

Volunteer Agreement

* Volunteer Agreement: By checking this box, I indicate that I agree to the [GVHCP Volunteer Agreement](#) and/or the [SERVGA Volunteer Agreement](#) and have read and understand the [Privacy Policy](#) for this site. My submission of this form will constitute my consent to the collection and use of this information and the transfer of this information across the Internet to processing and storage facilities supporting this system. I also agree to receive required administrative and legal notices such as this electronically.

* Information Pledge: By checking this box, I pledge to provide only correct information when completing this registration process. I also give consent to SERVGA/GVHCP and their designated agents to collect, use, verify, and maintain any information that is collected through the use of this site.

Volunteer Agreements for each program need to be reviewed at initial registration.

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collected through the use of this site.

Name and Address

Prefix:
Example: Dr., Col., Mr., Mrs., Ms.

* First Name:

Middle Name:

* Last Name:

Suffix:
Example: Jr., Sr., MD, PhD, RN

* Home Address Line 1:

Home Address Line 2:

* City:

* State:

* County:

* Zip Code:

Work State:

Contact Information

Primary Email Address

Information required at registration is marked with an asterisk.

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* Contact method 1: Select

* Number to Attempt: [] [] [] x [] [Add Another Contact Method](#)

Occupation Information

* What is your occupation type? Medical

* Occupation: Select
If your occupation does not appear in the list, please select Other.

* What is your current professional status for this occupation? Select

Registration Feedback

How did you hear about the site? Select
If Other, please specify in the comments.

Comments: []

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* Contact method 1: Select

* Number to Attempt: [] [] [] x [] [Add Another Contact Method](#)

Occupation Information

* What is your occupation type? Medical

* Occupation: Select
Select
Advanced Emergency Medical Technician (AEMT)
Athletic Trainer
Audiologist
Behavioral Health Professional, Unlicensed
Cardiovascular Technologist / Technician
Chiropractor
Counselor, Mental Health
Counselor, Rehabilitation
Counselor, School
Counselor, Substance Abuse and Behavioral Disorder
Dental Assistant
Dental Hygienist
Dentist
Dietetic Technician
Dietitian
Emergency Medical Responder (EMR)
EMT-Basic
EMT-Intermediate
EMT-Paramedic

* What is your current professional status for this occupation?

Registration Feedback

How did you hear about the site?

Comments: []

If you select Medical Occupation, this is the screen that appears requesting additional information.

Screenshot of Medical Occupations.



The screenshot shows a web browser window with the URL <https://servga.gov/agreement.php>. The page contains several form fields under the heading "Occupation Information". The "What is your current professional status for this occupation?" dropdown menu is open, displaying a list of options: "Select", "Licensed/Certified and Active", "Licensed/Certified and Active Part-Time", "Licensed/Certified and Inactive for Less than 5 Years", "Licensed/Certified and Inactive for More than 5 Years", "Non-Licensed and Active", "Non-Licensed and Retired", and "Non-Licensed and Student".

Screenshot of Professional License Status Drop down Menu

The screenshot shows the same web browser window as the previous one, but with the "Occupation Information" section expanded. The "What is your current professional status for this occupation?" dropdown menu is open, displaying the same list of options as in the previous screenshot. The "Medical" dropdown menu is also open, showing "RN-Registered Nurse" as the selected option.

Medical Example:
When selecting occupation types, select APRN, not “RN-Nurse Practitioner “ because it does not interface with the system. This is the only instance that has created issues to date. All additional types are recognized.

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Occupation Information

* What is your occupation type? **Non-Medical** ←

* Occupation: Select
If your occupation does not appear in the list, please select Other.

* What is your current professional status for this occupation? Select

Registration Feedback

How did you hear about the site? Select
If Other, please specify in the comments.

Comments:

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Screenshot if you select Non-Medical Occupation

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Occupation Information

* What is your occupation type? Non-Medical

* Occupation: Select
Select
Accountant
Administrative Assistant
Air Traffic Controller
Animal Control Worker
Arbitrator
Archeologist
Assessor
Auditor
Barber
Boat Builder or Shipwright
Bus Driver, Transit and Intercity
Call Center
Camera Operator
Cargo and Freight Agent
Carpenter
Cartographer
Cement Mason or Concrete Finisher
Chaplain
Chef

* What is your current professional status for this occupation?

Registration Feedback

How did you hear about the site? Select

Comments:

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Screenshot of non-medical occupation options.



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Occupation Information

* What is your occupation type? Non-Medical

* Occupation: Select

If your occupation does not appear in the list, please select Other.

* What is your current professional status for this occupation? Select

Registration Feedback

How did you hear about the site? Select

If Other, please specify in the comments.

Comments:

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Screenshot of Current Professional Status

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Occupation Information

* What is your occupation type? Medical

* Occupation: Select

If your occupation does not appear in the list, please select Other.

* What is your current professional status for this occupation? Select

Registration Feedback

How did you hear about the site? Select

Comments:

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Screenshot of Registration Feedback. Indicate how you learned about SERVGA.



The screenshot shows the user profile page for Robin Hood. A modal window titled "Attention Required" is displayed, containing the following text:

Alert 1 of 1

Congratulations, you are now registered for SERVGA.

Congratulations, you are now a registered volunteer in Georgia Responds. Your initial registration for Georgia Responds is now complete. However, additional information is needed in order to make you eligible for potential deployments and/or volunteer opportunities. Please take the time to fill out all of the sections listed in your [Profile Summary](#).

This message will appear each time you return to the Home page until your profile is complete.

You do not have responders whose background checks are due.

On the right side of the modal, there is a "Help Resources" section with links to Online Help, Video Help, Quick Reference Guides, and What's New. Below this is a "Did you know?" section with a question mark icon.

Completing the above steps correctly will result in a successful registration:

The screenshot shows the user profile page for Robin Hood. The profile completion progress bar is at 57%. The page includes sections for "Updates", "Recent Messages 53", and "Verifications".

Updates

3:09 PM 44 volunteers are pending for membership in Georgia Volunteer Healthcare Progr...

Recent Messages 53

Message	Date
First Annual SERVGA Administrator Conference Regi...	Friday 10:02 AM
SERVGA Administrator Test Message	1/17/2019 12:33 PM
Background Training Message	1/16/2019 4:07 PM
Background check and training	1/16/2019 2:39 PM
SERVGA Administrator Dates To Remember- 2019	1/10/2019 12:52 PM
New Year! New SERVing Georgia Newsletter!	1/8/2019 9:13 AM
UPDATE: UPDATE: Gwinnett Chamber names 2018 Healt...	12/21/2018 12:30 PM
SERVGA Conference Save the Date Follow Up w/ a...	12/21/2018 10:40 AM
SERVGA Conference Save the Date Follow Up	12/21/2018 10:31 AM
SERVGA Conference Save the Date	12/21/2018 9:02 AM

Verifications

[You have responders whose credential verifications are due.](#)

[You do not have responders whose background checks are due.](#)

On the right side of the page, there is a "Help Resources" section with links to Online Help, Video Help, Quick Reference Guides, and What's New. Below this is a "Did you know?" section with a question mark icon.

57% of your profile is successfully complete.

Robin Hood | Log Out

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Summary | Identity | Deployment Prefs | Contact | Occupations | Training | Skills & Certifications | Medical History | Background Check | Settings

Summary

57.5% Complete

In order to make you eligible for potential deployments, all profile information must be complete. Please take the time to fill out each section below.

- Identity (incomplete - required fields missing)**
Your name, current address, physical characteristics, and ability to operate a licensed motor vehicle.
- Deployment Preferences (incomplete - required fields missing)**
Your availability for deployments, activity preferences for deployments, and existing emergency response commitments.
- Contact (complete)**
Your contact information and emergency contacts for use during a deployment.
- Occupations (incomplete - must complete occupations)**
Your professional experience.
 - RN Registered Nurse (needs attention - Credential information incomplete)**
Credentials are the formal qualifications you possess and are verified by the system.
 - Hoist and Winch Operator (needs attention - Credential information incomplete)**
Credentials are the formal qualifications you possess and are verified by the system.
- Training (complete)**
Your completed training courses.
- Skills and Certifications (complete)**
Your expertise to be considered for deployment eligibility and prior deployment history.
- Medical History (incomplete - required fields missing)**
Your health conditions that may affect deployment eligibility and your vaccination history.
- Background Check (complete)**
Your background check may affect deployment eligibility.

Identity

Edit Information

Name and Address

Prefix:	
First Name:	Robin
Middle Name:	
Last Name:	Hood
Suffix:	Jr
Home Address Line 1:	1234 Wonderland Blvd.
Home Address Line 2:	
City:	Juliette
State:	Georgia
County:	Bibb
Zip Code:	31210
Work State:	

Identifying Information

No information provided.

Driver's License or State-Issued Identification Card Information

There are different roles available in the system: i.e. System Coordinator (State view), Local Administrators, and Responders. The following screenshots are what the responders have permissions to see and/or change only. Incomplete fields are written in red, to alert users they are not finished.

Screenshot of the Identity Tab

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give consent to SERVGA/VMCP and their designated agents to collect, use, verify, and maintain any information that is collected through the use of this site.

Name and Address

Prefix:

Example: Dr., Col., Mr., Mrs., Ms.

* First Name:

Middle Name:

* Last Name:

Suffix:

Example: Jr., Sr., MD., PhD., RN

* Home Address Line 1:

Home Address Line 2:

* City:

* State:

* County:

* Zip Code:

Work State:

PH_Form_EP100...doc Failed - Download error

DPH_Form_EP100...doc Failed - Download error

Name and Address Information:

- please include suffix in the suffix box ONLY- not in the last name box.
- using your official first name here, helps with an accurate interface on your license.

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give consent to SERVGA/VMCP and their designated agents to collect, use, verify, and maintain any information that is collected through the use of this site.

Name and Address

Prefix:

Example: Dr., Col., Mr., Mrs., Ms.

* First Name:

Middle Name:

* Last Name:

Suffix:

Example: Jr., Sr., MD., PhD., RN

* Home Address Line 1:

Home Address Line 2:

* City:

* State:

* County:

* Zip Code:

Work State:

PH_Form_EP100...doc Failed - Download error

DPH_Form_EP100...doc Failed - Download error

- Only 1 email address can be assigned to 1 account. Your email address is used as your unique identifier. Hence there can be no sharing of an email account in SERVGA i.e. spouse scenario.
- Emails are optional, but highly recommended.

Primary Email Address X

Email Address: Robin.Hood@gmail.com

New Email Address:

If you have an email account, it is important for you to provide this information. Without your email address, you may miss important messages and notifications. Please note that the system will not allow two accounts with the same email address. If you do not have an email address or your email address is already registered with the system, you can learn more about obtaining a free email address by [clicking here](#).

Confirm Email Address:

[+ Add Another Email Address](#)

Contact Method

Enter your preferred contact numbers for notifications during an emergency and for other system related issues. Additional information is required for pager numbers.

Contact Method 1 ↓ X

* Contact Method 1: SMS/Text Msg

* Number to Attempt 1: 770 444 2222 x

[+ Add Another Contact Method](#)

Contact Method 2 ↑ X

* Contact Method 2: Select

* Number to Attempt 2: x

[+ Add Another Contact Method](#)

Emergency Contact

The individuals to contact in the event of a personal emergency during deployment.

Contact Method

Enter your preferred contact numbers for notifications during an emergency and for other system related issues. Additional information is required for pager numbers.

Contact Method 1 ↓ X

* Contact Method 1: SMS/Text Msg

* Number to Attempt 1: 770 444 2222 x

[+ Add Another Contact Method](#)

Contact Method 2 ↑ X

* Contact Method 2: Mobile Phone

* Number to Attempt 2: x

[+ Add Another Contact Method](#)

Emergency Contact

The individuals to contact in the event of a personal emergency during deployment.


Emergency Contact 1 X

* Emergency Contact Name 1:

Contact Method

- You can have up to 4 phone numbers
- Note, if you wish to receive text messages, select SMS Text.

SMS/Text Screenshot: Volunteers must select this option in order to receive mobile text messages.

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Identity

Name and Address

Prefix:
Example: Dr., Col., Mr., Mrs., Ms.

* First Name:

Middle Name:

* Last Name:

Suffix:
Example: Jr., Sr., MD., PhD., RN

* Home Address Line 1:

Home Address Line 2:

* City:

* State:

* County:

* Zip Code:

Work State:

Identifying Information

Identifying Information

* Date of Birth:

Social Security Number:
SSN is used to verify certain licensure information and for identification purposes.

* Gender:

Height: -
Height measurements are required for equipment fitting/sizing as well as transportation logistics.

Weight: lbs.
Weight may be used in determining maximum loads for air transportation or for fitting of personal protection equipment.

Driver's License or State-Issued Identification Card Information

Enter information exactly as it appears on the driver's license or state-issued identification card.

* First Name on Card:

Middle Name on Card:

* Last Name on Card:

Suffix on Card:

* Driver's License/ID Card Number:

* Expiration Date:

* Issuing State:

Driver's License Endorsements

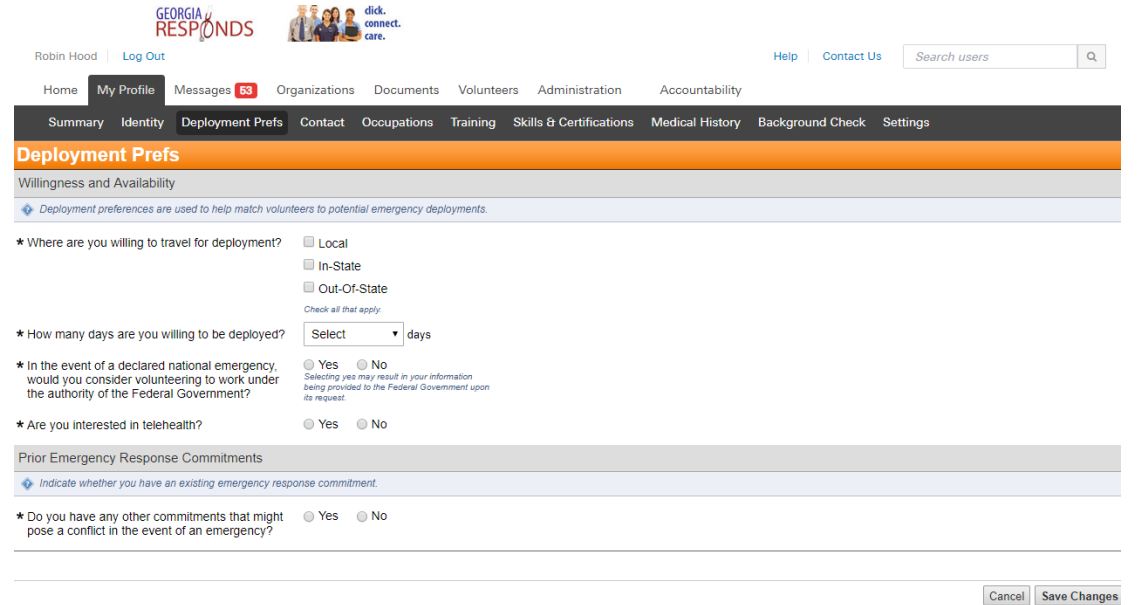
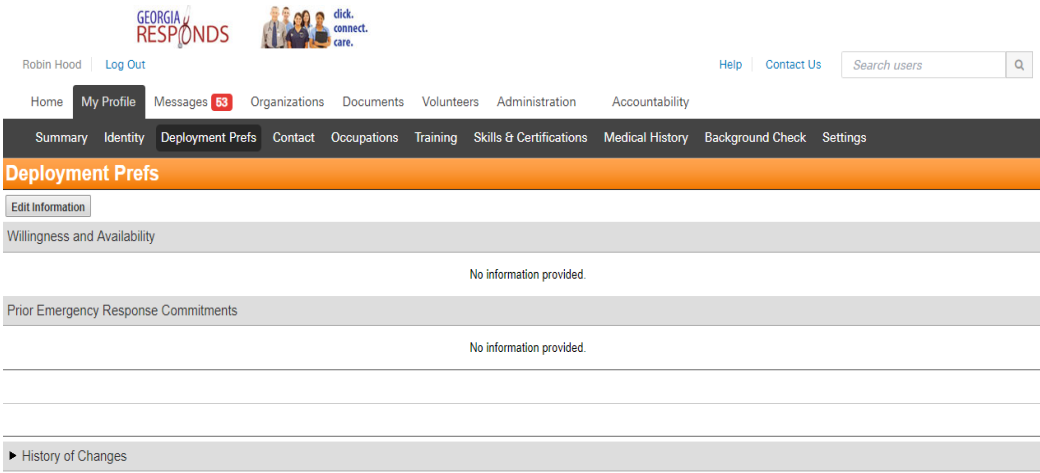
Indicate all driver's license endorsements for operating motorized vehicles.

Licensed to operate: Class A
 Class B
 Class M
 Class C

Are you certified to transport hazardous materials? Yes No


Under the Identity Tab, simply clicking the edit field will allow you to update your profile.

You can also add detailed personal information in this secure system.



Deployment Preferences will help Administrators identify potential volunteers during times of need.



GEORGIA RESPONDS 

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Summary Identity Deployment Prefs **Contact** Occupations Training Skills & Certifications Medical History Background Check Settings

Contact

[Edit Information](#)

Email

Primary Email Address

Email Address 1: **Robin.Hood@gmail.com**

Contact Method

Contact Method 1

Contact Method 1: **SMS/Text Msg**

Number to Attempt 1: **770-444-2222**

Emergency Contact

Emergency Contact 1


Emergency Contact Name 1: **Fryer Tuck**

Relationship 1: **Co-Worker**

Primary Contact Number 1: **444-444-4444**

Secondary Contact Number 1:

Contact: This allows the responder to receive notifications in a variety and/or preferred way. For example: Texts, Emails, Voicemail, Internal Messaging, and ALL of the ABOVE.

GEORGIA RESPONDS 

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Summary Identity Deployment Prefs **Contact** Occupations Training Skills & Certifications Medical History Background Check Settings

Contact

Email

The information you provide here will be used for communications about potential deployments and other system-related issues.

Primary Email Address X

Email Address: **Robin.Hood@gmail.com**

New Email Address:

If you have an email account, it is important for you to provide this information. Without your email address, you may miss important messages and notifications. Please note that the system will not allow two accounts with the same email address. If you do not have an email address or your email address is already registered with the system, you can learn more about obtaining a free email address by [clicking here](#).

Confirm Email Address:

[Add Another Email Address](#)

Contact Method

Enter your preferred contact numbers for notifications during an emergency and for other system related issues. Additional information is required for pager numbers.

Contact Method 1 X

* Contact Method 1:

* Number to Attempt 1: x

[Add Another Contact Method](#)

Emergency Contact

The individuals to contact in the event of a personal emergency during deployment.



Contact Method

Enter your preferred contact numbers for notifications during an emergency and for other system related issues. Additional information is required for pager numbers.

Contact Method 1

* Contact Method 1: SMS/Text Msg

* Number to Attempt 1: 770 444 2222 x

Emergency Contact

The individuals to contact in the event of a personal emergency during deployment.

Emergency Contact 1

* Emergency Contact Name 1: Fryer Tuck

* Relationship 1: Co-Worker

* Primary Contact Number 1: 444 444 4444 x

Secondary Contact Number 1: x

Cancel Save Changes

Emergency contact is a mandatory field when updating information to complete your profile.

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Summary | Identity | Deployment Prefs | Contact | Occupations | Training | Skills & Certifications | Medical History | Background Check | Settings

Occupations

Add up to 4 occupations that you currently hold or have held in the past. Use the arrows in the Occupation Rank column to move the occupations up or down and determine your primary (1) and secondary (2-4) occupations.

Add Another Occupation

2 rows displayed

Occupation Name	License Last Checked	Occupation Rank
RN-Registered Nurse	01/03/2019 11:40:40 AM	1 ↓
Hoist and Winch Operator	01/03/2019 11:00:52 AM	2 ↑

Select an action: Delete Submit Action

The next category in your profile is "Occupations". Note you can add up to four occupations

GEORGIA RESPONDS dick. connect. care.

Robin Hood | Log Out

Help | Contact Us | Search users

Home | My Profile | Messages 63 | Organizations | Documents | Volunteers | Administration | Accountability

Summary | Identity | Deployment Prefs | Contact | Occupations | Training | Skills & Certifications | Medical History | Background Check | Settings

Add New Occupation

* What is your occupation type:

* Occupation:
If your occupation does not appear in the list, please select Other.

* What is your current professional status for this occupation:

Cancel Save Changes

When updating your occupations, be sure to complete all asterisked fields.

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Robin Hood | Log Out

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Home | My Profile | Messages 63 | Organizations | Documents | Volunteers | Administration | Accountability

Summary | Identity | Deployment Prefs | Contact | Occupations | Training | Skills & Certifications | Medical History | Background Check | Settings

Add New Occupation

Error
x Occupation: Required Field. Please make a valid entry.

* What is your occupation type:

* Occupation:
If your occupation does not appear in the list, please select Other.

* What is your current professional status for this occupation:

Cancel Save Changes

You must complete the fields in order to save changes. If you do not, you will receive an error message of this type.

The screenshot shows the 'Add New Occupation' form in the SERVGA system. The user is logged in as Robin Hood. The navigation menu includes Home, My Profile, Messages (53), Organizations, Documents, Summary, Identity, Deployment Prefs, Contact, Occupations (selected), Training, Skills & Certifications, Medical History, Background Check, and Settings. The form contains three required fields:

- * What is your occupation type: Non-Medical (dropdown)
- * Occupation: Accountant (dropdown)
- * What is your current professional status for this occupation: Select (dropdown)

Below the form are 'Cancel' and 'Save Changes' buttons.

Non-medical Occupation selection- provides this sequence of questions.


The screenshot shows the 'Occupations' management page in the SERVGA system. The user is logged in as Robin Hood. The navigation menu includes Home, My Profile, Messages (53), Organizations, Documents, Volunteers, Administration, Accountability, Summary, Identity, Deployment Prefs, Contact, Occupations (selected), Training, Skills & Certifications, Medical History, Background Check, and Settings. The page displays a table of occupations with the following data:

Occupation Name	License Last Checked	Occupation Rank
RN-Registered Nurse	01/03/2010 11:40:40 AM	1 ↓
Hoist and Winch Operator	01/09/2010 11:00:52 AM	2 ↑

Below the table is a 'History of Changes' section with the following data:

Editor	Field	Old Value	New Value	Time
Hood, Robin	Occupation	Registered Nurse	Hoist and Winch Operator	08/24/2018 11:31:14 am

Note: edits and changes can be tracked in the history.

GEORGIA RESPONDS 

Robin Hood | [Log Out](#) [Contact Us](#)

[Home](#) [My Profile](#) [Messages 53](#) [Organizations](#) [Documents](#)

[Summary](#) [Identity](#) [Deployment Prefs](#) [Contact](#) [Occupations](#) [Training](#) [Skills & Certifications](#) [Medical History](#) [Background Check](#) [Settings](#)

Edit RN-Registered Nurse

Professional Status

Please select the status for your occupation. If you selected a medical occupation and are currently in residency please select student. In all other cases please select the appropriate status.

* What is your current professional status for this occupation:

Professional License

Enter the number listed on your license exactly as it appears on your license. Make sure that you include any license prefixes (such as RN) in addition to your license number. If you have additional licenses for different occupations, please add a new occupation to your profile and enter the license number there.

Is the name on this license the same as the name you provided in your personal information: Yes No

License Number:
Professional License number, exactly as it appears on the license.

Issuing State or Jurisdiction:
State or jurisdiction in which this license was issued.

Expiration Date:

Is your license in good standing: Yes No

Is your license free of adverse actions and restrictions: Yes No

[Add Another](#)

Department of Public Health [US] | <https://servga.gov/pr>

Professional Status

Please select the status for your occupation. If you selected a medical occupation and are currently in residency please select student. In all other cases please select the appropriate status.

* What is your current professional status for this occupation:

Professional License

Enter the number listed on your license exactly as it appears on your license. Make sure that you include any license prefixes (such as RN) in addition to your license number. If you have additional licenses for different occupations, please add a new occupation to your profile and enter the license number there.

Is the name on this license the same as the name you provided in your personal information:

License Number:

* Issuing State or Jurisdiction:
State or jurisdiction in which this license was issued.

Expiration Date:

Is your license in good standing: Yes No

Is your license free of adverse actions and restrictions: Yes No

[Add Another](#)

ABNS

If you possess a specialty from a licensing board, provide the relevant information. You can add additional specialties by clicking the Add Another button.

Select

- Alabama
- Alaska
- American Samoa
- Arizona
- Arkansas
- California
- Colorado
- Connecticut
- Delaware
- District of Columbia
- Federated States of Micronesia
- Florida
- Georgia
- Guam
- Hawaii
- Idaho
- Illinois
- Indiana
- Iowa

Medical Occupation Edit View **Professional License information must be accurate for a successful verification.**



SERVGA

The screenshot shows the user profile page for Robyn Hood. The 'Training' tab is selected, displaying a table for 'Completed Training Courses'. The table is currently empty, showing 'No Results Found'. Below this, there is a section for 'Training Sessions' which is also empty.

Course Name	Course Type	Course Date	Course ID	Location	Verification Status	Delete
No Results Found						

Session Name	Training Name	Location	Start Date	Your Status
No Results Found				

The next category is “Training” where completed trainings and copies of certificates can be entered in the system.

The screenshot shows the user profile page for Robyn Hood with the 'Training' tab selected. The 'Completed Training Courses' table is prepopulated with several entries, including ICS-200, ICS-700, ICS-800, Hazardous Materials Awareness, ICS-300, ICS-100, and ICS-400. Each entry includes details like Course Type (SERVGA), Course Date, Course ID, Location, and Verification Status.

Course Name	Course Type	Course Date	Course ID	Location	Verification Status	Delete
ICS-200: Basic Incident Command System	SERVGA	01/22/2018	Not Applicable	--	Not Checked	X
ICS-700: An Introduction to National In...	SERVGA	01/23/2018	Not Applicable	--	Not Checked	X
ICS-800: An Introduction to National Re...	SERVGA	01/25/2018	Not Applicable	--	Not Checked	X
Hazardous Materials Awareness	SERVGA	07/27/2016	Not Applicable	--	Not Checked	X
ICS-300: Intermediate Incident Command...	SERVGA	08/08/2016	Not Applicable	--	Not Checked	X
ICS-100: Introduction to the Incident C...	SERVGA	11/19/2012	Not Applicable	--	Not Checked	X
ICS-400: Advanced Incident Command Syst...	SERVGA	--	Not Applicable	--	Not Checked	X
SERVGA Training	SERVGA	--	Not Applicable	--	Not Checked	X

There is a prepopulated list of the most common emergency preparedness trainings.

The screenshot shows the user profile page for Robin Hood. The navigation bar includes Home, My Profile, Messages (53), Organizations, Documents, Volunteers, Administration, and Accountability. The Skills & Certifications section is highlighted in orange. Below the section header, there is an 'Edit Information' button. The section contains four sub-sections: Healthcare Skills and Certifications, Other Relevant Skills and Certifications, Languages, and Prior Deployment Experience. Each sub-section currently displays 'No information provided.'

The screenshot shows the Skills & Certifications form. The navigation bar is the same as in the previous screenshot. The Skills & Certifications section is highlighted in orange. Below the section header, there is a sub-section for Healthcare Skills and Certifications. A blue note indicates: 'Please indicate your healthcare skills and certifications below. The skills and certifications below are those that have been obtained either through a certification process or through non-required training. These will be used to determine potential eligibility in deployments.' Below this note, there is a 'Select all that apply:' section with a list of skills: Automated External Defibrillator, Cardio-pulmonary Resuscitation, Disease Surveillance, and First Aid. There are arrows to move items between the list and an empty input field. Below this, there is another sub-section for Other Relevant Skills and Certifications with a similar blue note and 'Select all that apply:' section. The list of skills includes Data Entry, Radio Operator, Clerical Work, and Inventory Management. Below this, there is a Languages section with a blue note: 'Indicate any languages, other than English, that you are able to write and/or speak. The information you provide may be used to match you to potential deployments.' Below the Languages section, there is a 'Language 1' form with fields for Language, Spoken Ability, and Written Ability, each with a dropdown menu. There is an 'Add Another Language' button at the bottom right of the form.

Skills and certifications can also be entered into the system.

Radio Operator
Clerical Work
Inventory Management

Languages

Indicate any languages, other than English, that you are able to write and/or speak. The information you provide may be used to match you to potential deployments.

Language 1

Language:

Spoken Ability:

Written Ability:

[Add Another Language](#)

Prior Deployment Experience

Please list any deployments you may have participated in as part of a volunteer organization with members of the public. Activities could range from assisting in a multi-day mass care incident, staffing a flu clinic, or participating in a health fair.

Prior Deployment Experience 1


Deployment Event:

Initial Deployment Date:

Period of Deployment: Days

Description of Experience During Deployment:

Languages spoken can be indicated in the Profile section.

GEORGIA RESPONDS 

Robin Hood | Log Out

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Home My Profile Messages 63 Organizations Documents Volunteers Administration Accountability

Summary Identity Deployment Prefs Contact Occupations Training Skills & Certifications **Medical History** Background Check Settings

Medical History

Medical Preparedness

Medical history information will be used to ensure your protection during a potential deployment.

* Are you physically able to participate in a field deployment? Yes No

Allergies

Do you have any known serious allergies: Yes No
Example: latex; anaphylaxis; penicillin; rash.

Psychological Training

Have you received training on the psychological impact of emergency response? Yes No
Selecting Yes will allow you to enter the date of your training.

Hepatitis A

Dose #1:

Dose #2:

Additional Hepatitis A Information:

Hepatitis B

Dose #1:

Dose #2:

Dose #3:

Test: Positive Negative Not Performed

Medical History and immunization records may be important information needed when identifying volunteers for deployment.

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Robin Hood | Log Out | Help | Contact Us | Search users

Home | My Profile | Messages 63 | Organizations | Documents | Volunteers | Administration | Accountability

Summary | Identity | Deployment Prefs | Contact | Occupations | Training | Skills & Certifications | Medical History | **Background Check** | Settings

Background Check

1 row displayed

Check Type	Check Status	Last Updated
Manual Background Check	Unknown	View Details

While the system does not provide background checks, Administrators can manually enter this information based on their organizational standards.

GEORGIA RESPONDS dick. connect. care.

Robin Hood | Log Out | Help | Contact Us | Search users

Home | My Profile | Messages 63 | Organizations | Documents | Volunteers | Administration | Accountability

Summary | Identity | Deployment Prefs | Contact | Occupations | Training | Skills & Certifications | Medical History | Background Check | **Settings**

Settings

Account Status


* Do you want your account to be active or inactive:

Active - Your account information will be available to authorized system administrators. You will be eligible to be contacted for emergency deployments and receive notifications related to potential emergency activations and deployments.

Inactive - Your account information will be available to authorized system administrators, however, you will NOT be considered for or contacted about potential emergency activations and deployments. You may receive non-emergency notifications related to the status of your account.

Your Photo

[Your current photo.](#)

Current Photo: 

* Update Photo:

A webcam and Flash are required.

— OR —

No file chosen

The photo must be of type GIF or JPEG and may be no larger than 2 MB in size.

Uploaded images should have an aspect ratio of 3:4. (Inordinate a photo with a different) height to

Settings: An individual can change their status based on their availability preferences.

Current System Role: **Responder**

Username

Your current username for this account.

Current Username: **SERVGATest1**

* New Username:

The username must be at least six (6) characters long and cannot contain spaces. Acceptable characters include alphanumeric (A-Z, 0-9) and the symbols @, -, and _ . Usernames are not case sensitive.

Password

Use the form below to change your password. Please note that the current password and new password must be different.

* Type Current Password:

* Type New Password:

* Confirm New Password:

✖ Password must be 6 characters or longer
✖ Password must contain a number
✖ Password must contain a letter
✖ Confirmation password must match

Secret Question and Answer

Use the form below to change your secret question and answer. This question and answer will be used to recover a lost password.

* Secret Question:


* Secret Answer:

Display Preferences

Use the form below to set how many results will be displayed in tables.

* When displaying result sets, how many results per page would you like to view:

Under the Settings tab in My Profile, individuals can change their username, password and account status.

GEORGIA RESPONDS  click. connect. care.

Robin Hood | [Log Out](#) [Contact Us](#)

[Home](#) [My Profile](#) [Messages 63](#) **Organizations** [Documents](#)

[My Organizations](#) [All Organizations](#)

My Organizations

Display Filter

Organizations: Status:

1 row displayed

Organization	Status	
Georgia Volunteer Healthcare Progr...	Accepted	<input type="button" value="Withdraw"/>

A responder can only see their organization.

The screenshot shows the 'Messages' section of the SERVGA web application. At the top, there is a navigation bar with 'Home', 'My Profile', 'Messages' (with a red notification badge), 'Organizations', and 'Documents'. Below this is a sidebar with 'Compose', 'Inbox', 'Sent', 'Drafts', and 'Trash'. The main area displays an 'Inbox' with a table of 55 rows. The table has columns for 'Type', 'Subject', 'Sender', 'Date', and 'Trash'. The messages listed include 'First Annual SER...', 'SERVGA Admini...', 'Background Trai...', 'Background che...', 'SERVGA Admini...', 'New Year! New S...', 'UPDATE: UPDAT...', '**SERVGA Confe...', '**SERVGA Confe...', '**SERVGA Confe...', and 'SERVGA Admini...'. Each row includes a checkbox and a trash icon.

Type	Subject	Sender	Date	Trash
General Message	First Annual SER...	LaKieva Williams	2019-01-18 10:02:...	
General Message	SERVGA Admini...	LaKieva Williams	2019-01-17 12:33:...	
General Message	Background Trai...	SERVGA	2019-01-16 16:07:...	
General Message	Background che...	James Blitch	2019-01-16 14:39:...	
General Message	SERVGA Admini...	SERVGA	2019-01-10 12:52:...	
General Message	New Year! New S...	SERVGA	2019-01-08 09:13:...	
General Message	UPDATE: UPDAT...	SERVGA	2018-12-21 12:30:...	
General Message	**SERVGA Confe...	SERVGA	2018-12-21 10:40:...	
General Message	**SERVGA Confe...	LaKieva Williams	2018-12-21 10:31:...	
General Message	**SERVGA Confe...	LaKieva Williams	2018-12-21 09:02:...	
General Message	SERVGA Admini...	LaKieva Williams	2018-12-10 14:34:...	

The screenshot shows the 'Compose' email form in the SERVGA web application. The navigation bar and sidebar are consistent with the previous screenshot. The main area is titled 'Compose' and contains a 'Message Details' section. The 'Sender' is 'Robin Hood'. There is an 'Add Administrators' button. The 'Recipients' field is empty. The 'Subject' field is empty. The 'Message' field is empty and has a rich text editor toolbar above it with options for 'Edit', 'Insert', 'Format', and 'Table'. The toolbar includes icons for font size, font family, bold, italic, text color, background color, bulleted list, numbered list, link, unlink, and code. At the bottom right, there are 'Cancel' and 'Send' buttons.

Under Messages, a responder can compose an email and send it to their Administrator. Note that normal email functions apply here i.e. sent, save drafts, etc.

The screenshot shows the 'Document Library' page. At the top, there is a navigation bar with 'Home', 'My Profile', 'Messages' (with a red notification badge), 'Organizations', and 'Documents'. Below this is a sub-navigation bar with 'Document Library', 'My Documents', 'My Watched Documents', and 'Document Search'. The main content area is titled 'Document Library' and contains a search bar. Below the search bar, there is a list of folders: 'Sent Messages' and 'UGA MRC'. At the bottom left, there is a link for 'Deleted Files'.

Documents used by the unit can be accessed here

The screenshot shows the 'Document Search' page. It features a search interface with three sections: 'Details Search', 'Keyword Search', and 'Date Search'. The 'Details Search' section includes input fields for 'Alias:', 'Filename:', and 'Author:'. The 'Keyword Search' section has a large text area for 'Keywords:' with a note: 'When entering multiple keywords, separate them by a comma.' The 'Date Search' section includes input fields for 'Added on or after:', 'Added on or before:', 'Modified on or after:', and 'Modified on or before:', each with a date format placeholder 'mm/dd/yyyy'. At the bottom right, there are 'Clear' and 'Search' buttons.

You can search documents based on your level of permissions assigned by Administrators.



Accountability Module

The screenshot shows the 'Create Incident' form in the SERVGA system. The form is titled 'Create Incident' and has a 'Details' tab selected. The 'Incident Identification' section includes fields for Name, Type, Start Date, Start Time, End Date, and End Time. The Name field contains 'Exercise**Hurricane Cinderella **Exercise', the Type is 'Hurricane', the Start Date is '08/24/2018', the Start Time is '15', the End Date is '08/31/2018', and the End Time is '07:00'. The Notes field contains 'Forecasted to impact all 159 counties of Georgia. Surge levels are over 20ft.'. The 'Incident Administration' section includes a checkbox for 'Allow organization administrators to manage locations, roster, time, and attendance for this incident?' which is currently unchecked. There is also an 'Add Organizations' button and a field for 'Organization(s)' containing 'GA Nurse Alert System'.

Select “Create Incident”. Start and end times can be modified.
Administrator permissions.

The screenshot shows the 'Incident Dashboard' in the SERVGA system. The dashboard is titled 'Incident Dashboard' and has a 'View Incident' button. The 'Incident Details' section shows the incident name 'Exercise**Hurricane Cinderella **Exercise', the Start Date '08/24/2018', the End Date '08/31/2018', and the Notes 'Forecasted to impact all 159 counties of Georgia. Surge levels are over 20ft.'. The Creator is listed as 'Robin Hood'. Below the incident details are two sections: 'Locations (0 Total)' and 'Roster (0 Volunteers)'. Both sections show 'No results found.' and '0-0 of 0'.

Incident Dashboard – come back to this screen for most

nt of Public Health [US] | https://servga.gov/incident_location.php

GEORGIA RESPONDS
Welcome, Robin Hood (Log Out) | Help Center | User Search

Home | My Profile | Messages | Organizations | Documents | Volunteers | Administration | **Accountability**

Incidents | Locations | Time & Attendance | My Status

<< Back to Incident Dashboard | PRINT VIEW

Incident - ExerciseHurricane Cinderella **Exercise**

Details | Locations | Roster | Jobs | Permissions

Incident Locations

[Add Location](#)

Location	Allow to Self-Check In/Out?	Roster	Delete
Peter Pan Shelter Evening Shift	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	View Roster	X
Peter Pan Shelter Morning Shift	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	View Roster	X
Peter Pan Shelter Overnight Shift	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	View Roster	X

1-3 of 3

FAQ | Help Center | Contact Us

Administrators determine if volunteers can self check-in/out.

nt of Public Health [US] | https://servga.gov/incident_jobs.php

GEORGIA RESPONDS
Welcome, Robin Hood (Log Out) | Help Center | User Search

Home | My Profile | Messages | Organizations | Documents | Volunteers | Administration | **Accountability**

Incidents | Locations | Time & Attendance | My Status

<< Back to Incident Dashboard | PRINT VIEW

Incident - ExerciseHurricane Cinderella **Exercise**

Details | Locations | Roster | Jobs | Permissions

Jobs

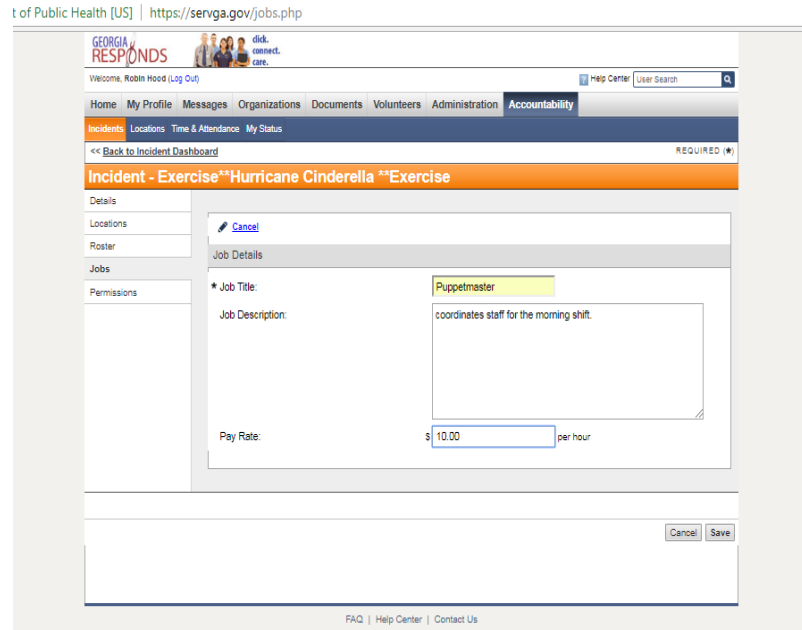
[Add Job](#)

Title	Pay Rate	Delete
No results found.		

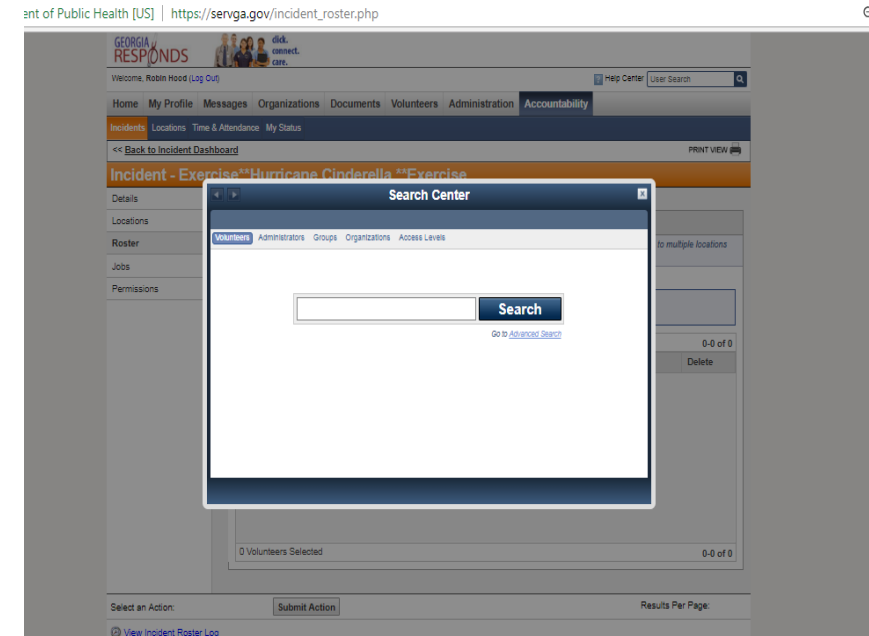
0-0 of 0

FAQ | Help Center | Contact Us

Create jobs using navigation bar on left side.



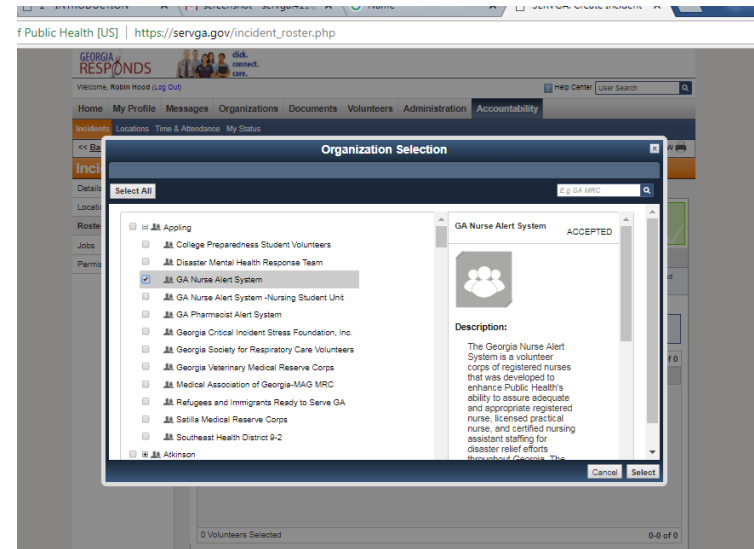
Create types of jobs. This can be done prior to emergency.



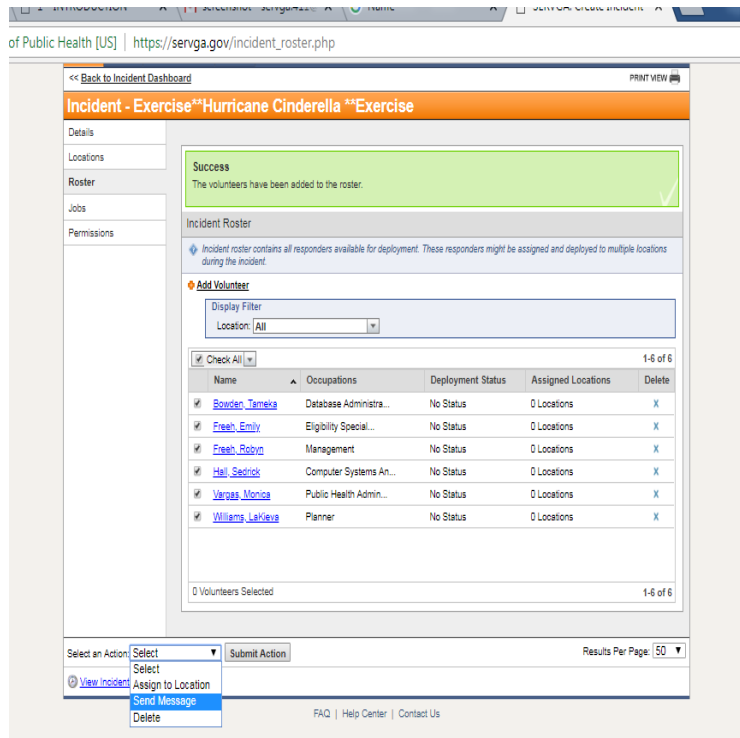
Create roster for jobs. Allows you to add volunteers from groups, administrators, organizations and/or access

Creating pool of volunteers

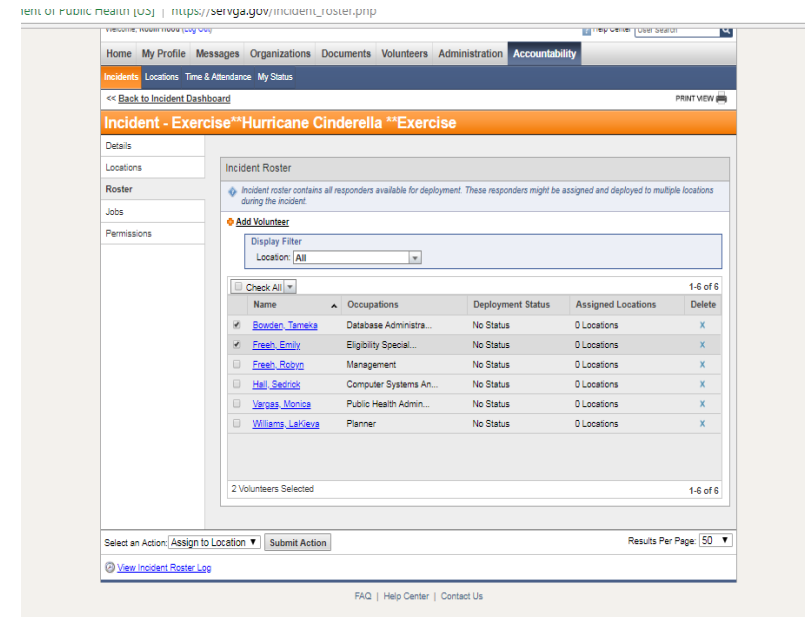
- Identify need
- Create message that allows for volunteers to indicate availability
- Create groups based on volunteer responses



You should only be able to select organization for which you have rights/permissions as Administrator.



Once volunteers are identified, you can message and/or assign locations.



Select and assign your volunteers to a location/shift. If you only add to roster but don't assign to location, you can't assign them.

The screenshot shows the 'Incident - Exercise**Hurricane Cinderella **Exercise' page. A modal dialog titled 'Assign to Location' is open, prompting the user to 'Please select a location below.' The dialog contains a dropdown menu with the following options: 'Select', 'Peter Pan Shelter Evening Shift', 'Peter Pan Shelter Morning Shift', and 'Peter Pan Shelter Overnight Shift'. The background interface shows a table of assigned locations and a 'Submit Action' button at the bottom.

Select “submit action” to generate your location/shift options.

The screenshot shows the same incident roster page after an action. A green success message states: 'Success Location changed to Peter Pan Shelter Evening Shift for 2 volunteers.' Below the message is an 'Add Volunteer' section with a 'Display Filter' dropdown set to 'All'. A table lists the following volunteers:

Name	Occupations	Deployment Status	Assigned Locations	Delete
<input type="checkbox"/> Bowden, Tameka	Database Administra...	No Status	1 Location ●	X
<input type="checkbox"/> FRESH, Emily	Eligibility Special...	No Status	1 Location ●	X
<input type="checkbox"/> FRESH, Robyn	Management	No Status	0 Locations	X
<input type="checkbox"/> Hall, Sedrick	Computer Systems An...	No Status	0 Locations	X
<input type="checkbox"/> Vargas, Monica	Public Health Admin...	No Status	0 Locations	X
<input type="checkbox"/> Williams, Le'Kevea	Planner	No Status	0 Locations	X

0 Volunteers Selected 1-6 of 6

Blue dot indicates the volunteers assigned to location

Department of Public Health [US] | https://servga.gov/incident_dashboard.php

9

Start Date: 08/24/2018
End Date: 08/31/2018
Notes: Forecasted to impact all 159 counties of Georgia. Surge levels are over 20ft.
Creator: Robin Hood

Locations (3 Total) [Go To Locations](#)

Location	Checked In	Roster
Peter Pan Shelter Morning Shift	0 / 0	View
Peter Pan Shelter Evening Shift	0 / 2	View
Peter Pan Shelter Overnight Shift	0 / 0	View

Roster (6 Volunteers) [Go To Roster](#)

Deployment Status	Volunteers
No Status	6

[View All Incidents](#) [Request Status Update](#)

FAQ | Help Center | Contact Us

incident_location_roster.nhn?id=600001

Note two volunteers at 2nd location. See 0/2 for evening shift.
Once you select “view”, you can assign specific jobs.

Department of Public Health [US] | https://servga.gov/incident_location_roster.php?id=600001

GEORGIA RESPONDS

Welcome, Robin Hood (Log Out) [Help Center](#)

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Incidents Locations Time & Attendance My Status

<< Back to Incident Dashboard PRINT VIEW

Incident - ExerciseHurricane Cinderella **Exercise**

Details

Locations

Roster

Jobs

Permissions

Peter Pan Shelter Evening Shift - Incident Location Roster

Add Volunteer

Check All

Name	Officer Status	Job Title	Occupation	Deployment Status	Delete
Bowden, Tamara	<input type="checkbox"/>	Unassigned	Database Administrator	No Status	X
FRESH, Emily	<input type="checkbox"/>	Unassigned	Eligibility Specialist	No Status	X

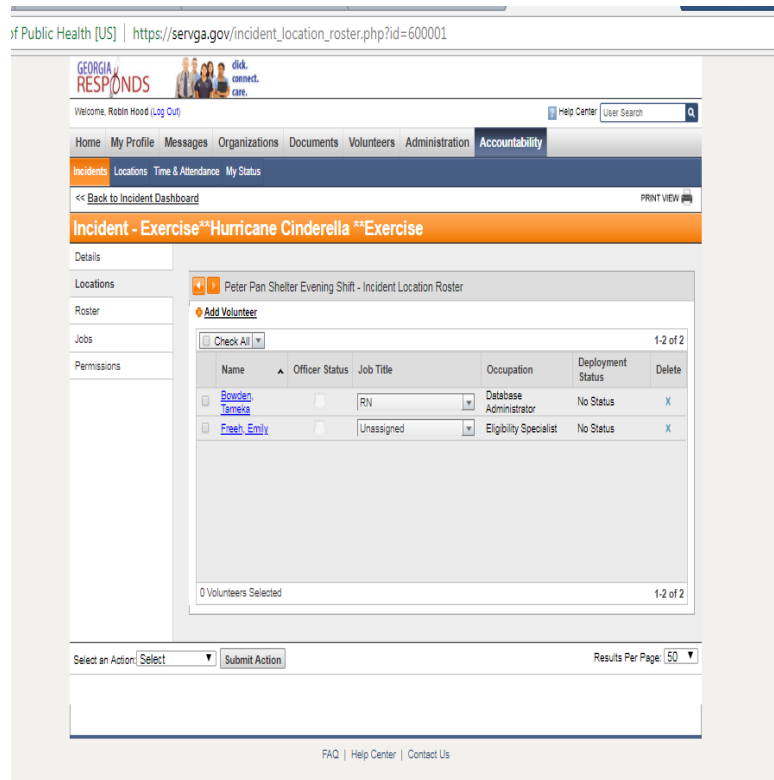
0 Volunteers Selected

Select an Action: Results Per Page:

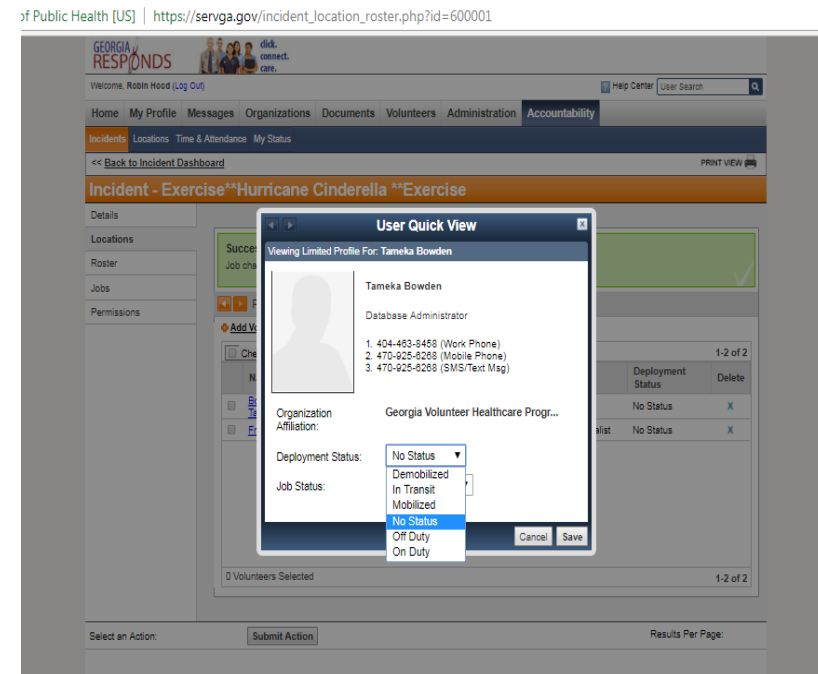
FAQ | Help Center | Contact Us

incident_location_roster.nhn?id=600001#

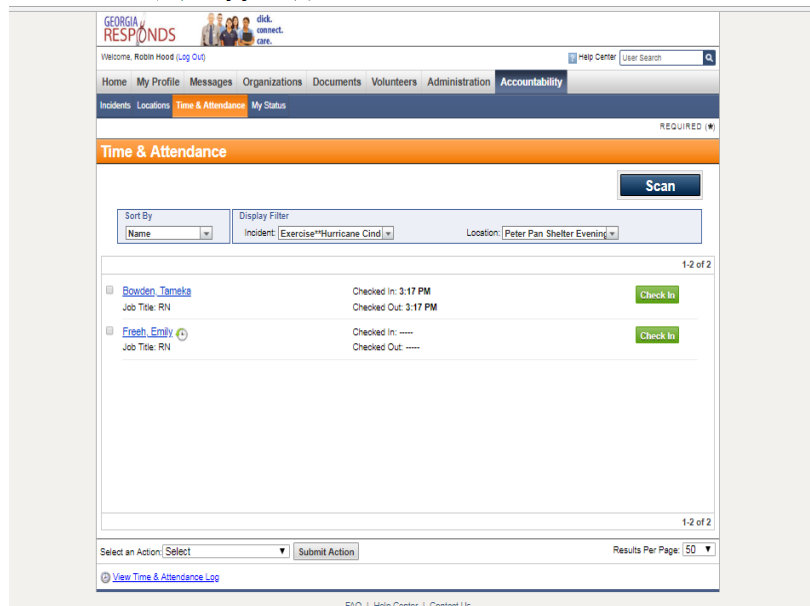
See “Job Title” and change unassigned to desired position filled.



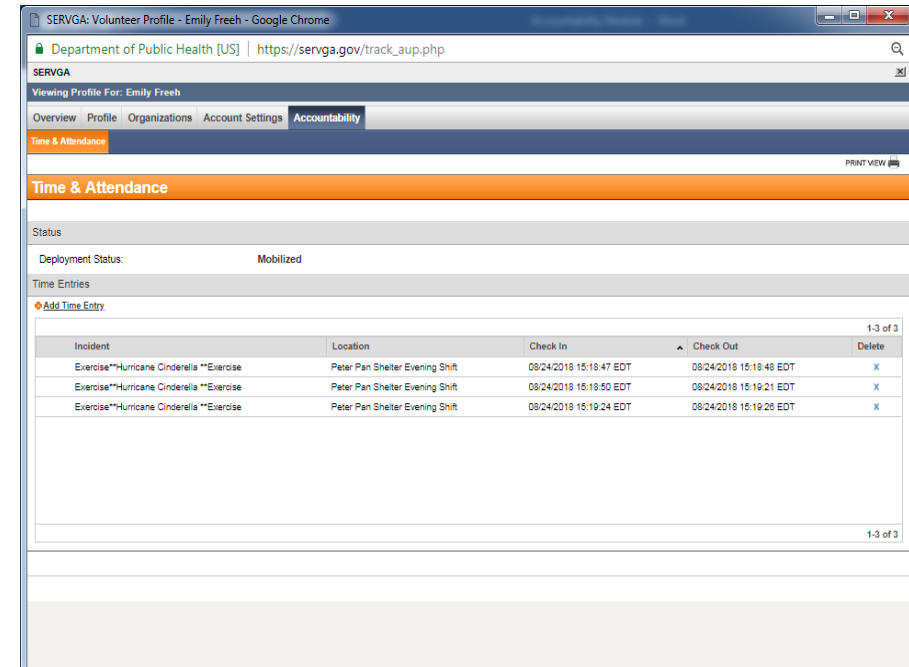
See Tameka Bowden change to RN.



An administrator can also update their status (in to mobilized, off duty, etc.)



An administrator and/or shelter point of contact can also check in/make changes.



Under Time and Accountability, you can look at individual activity log for the incident.

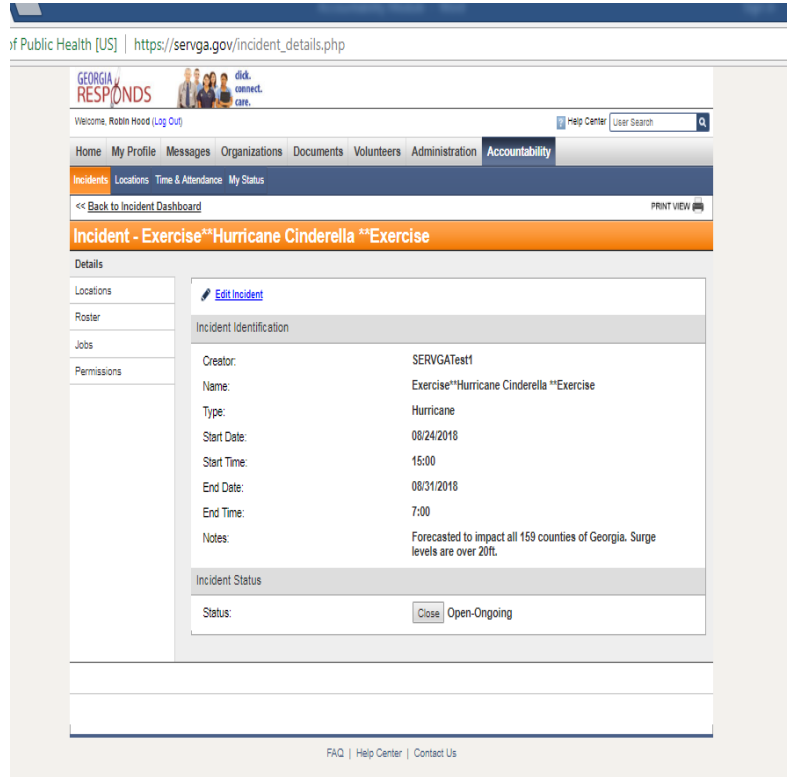
The screenshot shows a web browser window with the URL https://servga.gov/track_aup.php. The page title is "SERVGA" and the user is logged in as "Emily Freeh". The navigation menu includes "Overview", "Profile", "Organizations", "Account Settings", and "Accountability". The "Time & Attendance" section is active, displaying a table of time entries for the incident "Exercise**Hurricane Cinderella **Exercise".

Incident	Location	Check In	Check Out	Delete
Exercise**Hurricane Cinderella **Exercise	Peter Pan Shelter Evening Shift	08/24/2018 15:18:47 EDT	08/24/2018 15:18:48 EDT	X
Exercise**Hurricane Cinderella **Exercise	Peter Pan Shelter Evening Shift	08/24/2018 15:18:50 EDT	08/24/2018 15:19:21 EDT	X
Exercise**Hurricane Cinderella **Exercise	Peter Pan Shelter Evening Shift	08/24/2018 15:19:24 EDT	08/24/2018 15:19:28 EDT	X

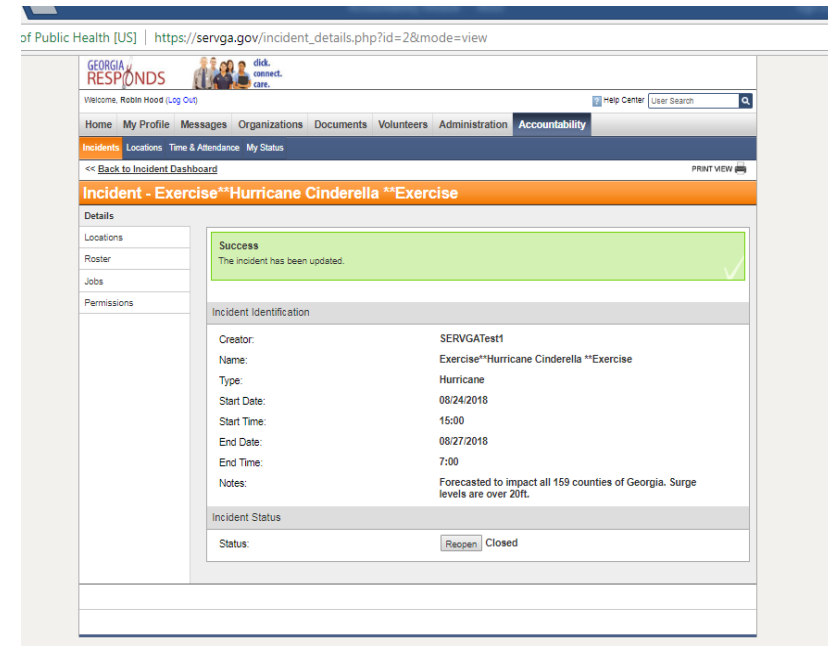
Under roster log, all activities are tracked for entire incident. No activities can be deleted.

The screenshot shows the "Incident Dashboard" for the incident "Exercise**Hurricane Cinderella **Exercise". The dashboard includes a "Create Incident" button, "Incident Details" (with a "Go To Details" link), "Locations (3 Total)" (with a "Go To Locations" link), and "Roster (6 Volunteers)" (with a "Go To Roster" link). The incident details show a start date of 08/24/2018 and an end date of 08/31/2018. The notes indicate a forecasted impact on 159 counties of Georgia. The roster shows 6 volunteers with deployment statuses: 1 In Transit, 1 Mobilized, and 4 No Status.

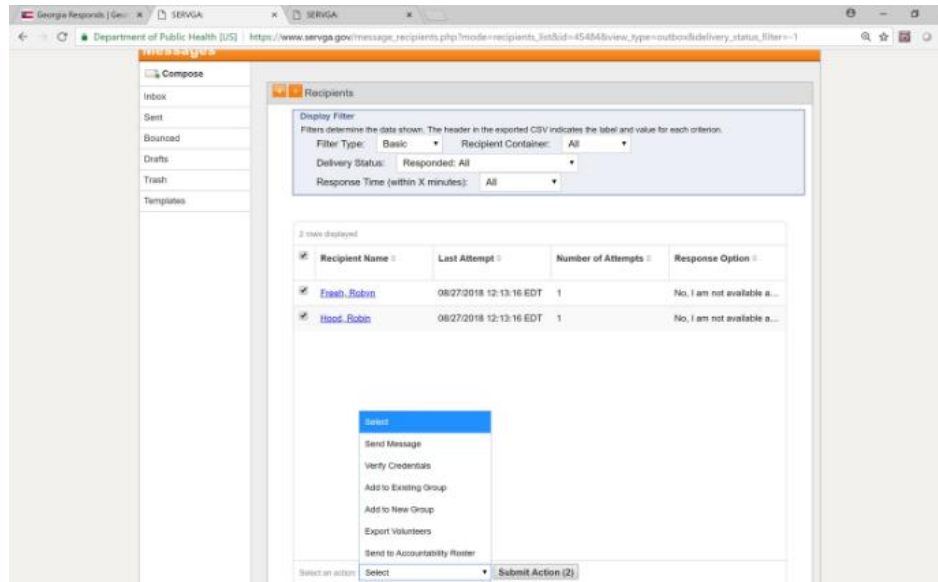
To close an incident, click "Go to Details"



“Go to Details” screenshot. Option to close incident is at the bottom.



Under Incident Status, select “Close” to end the incident. The incident is updated when the green “Success” message populates. Incident is now closed but can be reopened.



Administrators can generate Accountability Roster reports from Administration Tab.

After incident:

- **Make changes to positions and locations for future incidents.**
- **Thank responders.**